



Suryadatta Education Foundation's
Suryadatta College of Management Information Research and Technology
(SCMIRT)



SCMIRT IQAC COMMITTEE Meeting NOTICE

Date: 11/03/2019

This is to inform all members of SCMIRT IQAC Committee that the meeting will be held on Wednesday 13th March 2019 at 2:30 pm. You are requested to make yourself available to participate in the meeting.

Agenda for the meeting –

- 1) To welcome the Members.
- 2) To grant leave of absence to members
- 3) To table and approve the minutes of last meeting, agenda and the Action Taken Report.
- 4) To plan to promote startup and innovation cell by conducting activities under this cell.
- 5) To discuss about various committees, its policies and functions.
- 6) To discuss about having a dedicated IQAC room with required facilities.
- 7) To discuss about the enrollment of faculty member to IIMBx FDP
- 8) To organize and attend FDPs & workshops for faculty on teaching pedagogies.
- 9) To discuss on NAAC work progress.
- 10) To emphasis on research.
- 11) To discuss any other matter with the permission of the Chair.

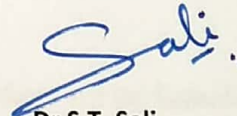
Day & Date: 13th March 2019

Time: 2:30 pm

Venue: Board Room


Dr. Sharad Patil

IQAC co-ordinator


Dr S.T. Sali

IQAC Chairperson

Minutes of the Meeting and Action Taken Report

The meeting of the SCMIRT IQAC Committee was held on Wednesday 13th March 2019 at 2.30 pm in the Board Room.
The following members were present.

Sr. No.	Name of the Person	Designation	Signature
1	Dr. Sudhakar Sali	Chairperson: Head of the Institution	
2	Prof. Deepak Singh	Teacher Representative	
3	Prof. Rasika Naik	Teacher Representative	
4	Prof. Shekhar Chavan	Teacher Representative	
5	Ms. Kimaya Chordiya	Management Representative	
6	Mrs. Nutan Gawali	Registrar	
7	Mrs. Netra Deshpande	Administrative Officer	
8	Mr. Neelkand Bajaj	Local Society Representative	
9	Ms. Nachiket Chavan	Student Representative	
10	Mr. Amitkumar	Alumni Representative	
11	Dr. Pratiksha Wabale	Dean(Academic)	
12	Mr. Jayant Joshi	Industrialist	
13	Mr. Simandar Doshi	Parent Representative	
14	Dr. Shailesh Kasande	Invitee	
15	Dr. Sharad Patil	IQAC Coordinator, Member Secretary	

Minutes:

Agenda No.1: To welcome the Members.

Dr. Sharad Patil, Coordinator, IQAC welcomed all the members and Dr. Sudhakar Sali, Principal explained the agenda of the meeting to everyone present.

Agenda No.2: To grant leave of absence to the members

No member was absent on the date of meeting.

Agenda No.3: To table and approve the minutes of last meeting agenda and the Action Taken Report.

Dr. Sharad Patil tabled the minutes of the last meeting and the Action Taken Report. The same was unanimously approved by the members.

12) **Agenda No.4** To plan to promote startup and innovation cell by conducting activities under this cell.

Discussion:

Dr. Shailesh Kasande reviewed the work on Start Up and innovation Cell. He discussed the progress of the work. He also suggested attending workshop related to Innovation and start up and encourage students participation in the same.

Resolution No#1:

It was unanimously resolved to ask faculty members to attend workshop on innovation and start up organized by Savitribai Phule Pune University.

13) **Agenda No.5:** To discuss about various committees, its policies and functions.

Discussion: Dr. Sharad Patil discussed about the formation of different committees.

Resolution No#2:

It was unanimously resolved to form different committees.

14) **Agenda No.6:** To discuss about having a dedicated IQAC room with required facilities.

Discussion:

a) Dr. Sharad Patil proposed to have separate room for IQAC Cell. He also stressed on the fact that it should be well equipped.

15) **Agenda No.7:** To discuss about the enrollment of faculty member to IIMBx FDP

Discussion:

Dr. Shailesh Kasande discussed the importance of FDP and identified eligible faculty members to attend the FDP at IIM Bangalore.

Resolution No#3:

It was unanimously resolved that Prof. Rasika Naik will participate in three months IIMBx's FDP on "Strategy and Sustainable Enterprise".



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Agenda No.8: To organize and attend FDPs & workshops for faculty on teaching pedagogies.

Discussion:

Dr. Pratiksha Wable suggested reviewing lectures of faculty members to maintain quality of teaching.

Resolution No#4: It was unanimously resolved that Dr. Pratiksha Wable and Dr. Sudhakar Sali will review the lectures delivered by the faculty members.

Agenda No. 9: To discuss on NAAC work progress.

Discussion

- a) Dr. Sharad Patil explained about progress of NAAC work and resolved some queries under Dr. Shailesh Kasande Sir's guidance.
- b) Dr. Shailesh Kasande took review of progress in NAAC work. He gave important inputs related to NAAC work.

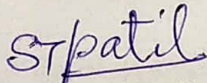
Agenda No. 10: To emphasis on research.


Discussion:

- a) Dr. Sudhakar Sali reviewed about research and publications.
- b) Dr. Pratiksha Wable explained the importance of research paper publication to the faculty members. She also emphasized that research paper publication plays vital role in Faculty development.

Agenda No. 11: Discuss any other matter with the permission of the Chair.

Dr. Sudhakar Sali taken review of NAAC work. He suggested to accelerate the NAAC work. He also emphasized on conducting workshop on NAAC related work for faculty members.


Dr. Sharad Patil
IQAC Co-ordinator


Dr S.T. Sali
IQAC Chairperson

ACTION TAKEN REPORT

Resolution No#4 of Meeting dated 11th September 2018 : It was unanimously decided to arrange Alumni meet on last Sunday of December 2018

Primary Responsibility: Dr. Sudhakar Sali
Supportive Responsibility: Mrs. Netra Deshpande & Prof. Rasika Naik
Indicative Deadline: 31st December 2018
Current Status: Implemented.

Resolution No#1: It was unanimously resolved to have atleast two industrial visits for the students.

Primary Responsibility: Dr. Ketaki Kulkarni
Supportive Responsibility: Training & Placement Cell
Indicative Deadline: 30th January 2019
Current Status: Implemented.

Resolution No#2: It was unanimously decided to conduct guest session from Industry Expert for Students.

Primary Responsibility: Dr. Ketaki Kulkarni
Supportive Responsibility: Training & Placement Cell
Indicative Deadline: 20th January 2019
Current Status: Implemented.

Resolution No#3: It was unanimously decided to conduct activities related to current affairs for students to enhance their general Knowledge.

Primary Responsibility: Dr. Sudhakar Sali
Supportive Responsibility: Faculty members.
Indicative Deadline: 25th January 2019
Current Status: Implemented.

Resolution No#4: It was unanimously resolved to have Start Up and Innovation Cell.

Primary Responsibility: Dr. Sudhakar Sali
Supportive Responsibility: Rasika Naik & Madhuja Deshpande.
Indicative Deadline: 25th January 2019
Current Status: Implemented.

Resolution No#5: It was unanimously resolved to establish a Research Cell.



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Primary Responsibility: Dr. Sudhakar Sali
Supportive Responsibility: Dr. Sharad Patil
Indicative Deadline: 10th March 2019
Current Status: Implemented.

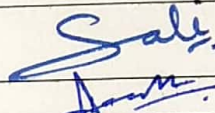
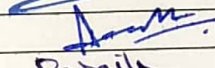
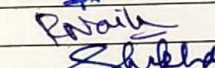

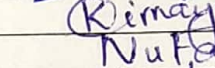
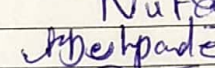
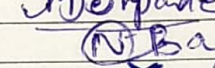

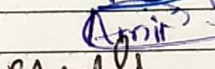
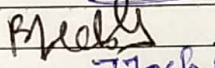
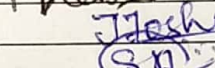
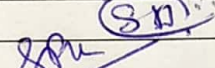
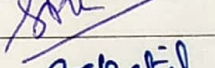


Resolution No#6: It was unanimously resolved to have reward and recognition policy for faculty members.

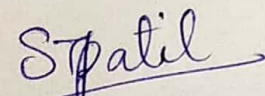
Primary Responsibility: Dr. Sudhakar Sali
Supportive Responsibility: Dr. Sharad Patil
Indicative Deadline: 10th March 2019
Current Status: Implemented.


Dr. Sharad Patil
IQAC Co-ordinator

Dr S.T. Sali
IQAC Chairperson

Attendance dated Wednesday 13th March 2019

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Dr. Sharad Patil
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Dr S.T. Sali
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