

Suryadatta College of Management information Research & Technology

Criteria 4 Infrastructure and Learning Resources

4.4 Maintenance of Campus Infrastructure

4.4.2 Procedures and Policies for maintaining and utilizing physical and academic Support facilities- laboratory, library, sports complex, computers, classrooms etc.

The college has centralized maintenance department for the building maintenance. Any Maintenance (regarding carpentry, plumbing, civil, electrician) work required is carried out by in-house personnel from maintenance department.

IT support staff is there who resolves the problems faced by staff regarding computers, printers or internet connections etc.

Maintenance register has been kept and staff makes entry of fan, light or any equipment not working, accordingly work is carried out.

Administration plans and takes decision on major infrastructure issues like painting, infrastructure changes to meet the University requirement.

The procedure of daily cleaning, maintenance is followed and looked after by the House keeping Department of the college. Cleaning staff keep record of work done by them. Infrastructure maintenance checklists are maintained in each area of the college.

For maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms the major steps taken for location, upkeep and maintenance of equipment's.

College has a generator / backup system for any electricity supply failure or voltage fluctuation. Regular garden work is maintained by maintenance department to keep campus green. Daily cleaning activity is scheduled for the cleanliness of the campus. Safe water supply at prominent places adequate number of water reservoirs is there in place.



Principal

SCMIRT

Principal

SEF's Suryadatta College of Management
Information Research and Technology(SCMIRT)